

**ACCESS COMMUNITY SERVICES INCORPORATED**  
**Financial Statements**  
**March 31, 2025**

**ACCESS COMMUNITY SERVICES INCORPORATED**  
**Index to Financial Statements**  
**Year Ended March 31, 2025**

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LYNCH  
RUTHERFORD  
TOZER

CHARTERED  
PROFESSIONAL  
ACCOUNTANTS

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## INDEPENDENT AUDITOR'S REPORT

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To the Directors of Access Community Services Incorporated

*Qualified Opinion*

We have audited the financial statements of Access Community Services Incorporated (the organization), which comprise the statement of financial position as at March 31, 2025, and the statements of revenues and expenditures, changes in net assets and of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2025, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

*Basis for Qualified Opinion*

In common with many not-for-profit organizations, the organization derives revenue from fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the organization. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess (deficiency) of revenues over expenditures, and cash flows from operations for the year ended March 31, 2025 and 2024, current assets as at March 31, 2025 and 2024 and net assets as at April 1 and March 31 for both the 2025 and 2024 years. Our audit opinion on the financial statements for the year ended March 31, 2024 was modified accordingly because of the possible effects of this limitation of scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the organization in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

*Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Independent Auditor's Report to the Directors of Access Community Services Incorporated *(continued)*

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

*Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Chartered Professional Accountants  
Licensed Public Accountants

Port Hope, Ontario  
July 28, 2025

**ACCESS COMMUNITY SERVICES INCORPORATED**  
**Statement of Financial Position**  
**As at March 31, 2025**

	2025	2024
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash (Note 3)	\$ 379,553	\$ 189,076
Other receivables (Note 4)	74,940	116,856
Future Ministry obligation	302,278	287,369
Prepaid expenditures	109,993	63,498
	<b>866,764</b>	656,799
<b>PROPERTY, PLANT AND EQUIPMENT (Note 5)</b>	<b>327,847</b>	374,713
<b>BOARD FUNDS (Note 6)</b>	<b>336,421</b>	335,870
	<b>664,268</b>	710,583
	<b>\$ 1,531,032</b>	\$ 1,367,382
<b>LIABILITIES</b>		
<b>CURRENT</b>		
Accounts payable (Note 7)	\$ 866,291	\$ 656,326
Pay equity payable (Note 8)	473	473
	<b>866,764</b>	656,799
<b>DEFERRED CAPITAL CONTRIBUTIONS (Note 9)</b>	<b>93,903</b>	124,103
	<b>960,667</b>	780,902
<b>NET ASSETS</b>		
<b>GENERAL FUND</b>	-	-
<b>BOARD FUND (Note 6)</b>	<b>336,421</b>	335,870
<b>CAPITAL FUND</b>	<b>233,944</b>	250,610
	<b>570,365</b>	586,480
	<b>\$ 1,531,032</b>	\$ 1,367,382

#### ON BEHALF OF THE BOARD

*Director*

### Director

The accompanying notes form an integral part of these financial statements

**ACCESS COMMUNITY SERVICES INCORPORATED**  
**Statement of Revenues and Expenditures**  
**Year Ended March 31, 2025**

	GENERAL FUND	BOARD FUND	CAPITAL FUND	TOTAL 2025	TOTAL 2024
<b>REVENUES</b>					
Government subsidies	\$ 5,285,023	-	-	\$ 5,285,023	\$ 5,113,553
Residents' fees	579,614	-	-	579,614	551,291
Other	189,262	-	-	189,262	220,866
Investment income	-	12,687	-	12,687	11,970
Donations	-	25,176	-	25,176	55,940
Amortization of deferred capital contributions	-	-	37,060	37,060	35,688
	6,053,899	37,863	37,060	6,128,822	5,989,308
<b>EXPENDITURES</b>					
Salaries	3,940,350	-	-	3,940,350	3,786,671
Employee benefits	758,707	-	-	758,707	699,217
Staff travel and training	20,453	-	-	20,453	20,971
Purchased services	61,453	-	-	61,453	73,973
Food and supplies	219,718	-	-	219,718	229,474
Communications	34,613	-	-	34,613	35,722
Occupancy	276,484	-	-	276,484	234,532
Repairs and maintenance	37,524	-	-	37,524	77,808
Replacements	83,814	-	-	83,814	54,217
Personal needs	24,155	-	-	24,155	41,039
Vehicle - operating	47,174	-	-	47,174	64,997
Advertising and promotion	1,434	-	-	1,434	955
Service charges	75	-	-	75	7
Professional and contract services	49,302	-	-	49,302	53,807
Administrative per schedule 6	456,879	-	-	456,879	507,735
Donations	-	5,738	-	5,738	4,477
Other	-	31,252	-	31,252	2,544
Special events	-	322	-	322	71
Amortization	-	-	110,399	110,399	113,661
	6,012,135	37,312	110,399	6,159,846	6,001,878
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>\$ 41,764</b>	<b>\$ 551</b>	<b>\$ (73,339)</b>	<b>\$ (31,024)</b>	<b>\$ (12,570)</b>

The accompanying notes form an integral part of these financial statements

**ACCESS COMMUNITY SERVICES INCORPORATED**  
**Statement of Changes in Net Assets**  
**Year Ended March 31, 2025**

	GENERAL FUND	BOARD FUND	CAPITAL FUND	TOTAL 2025	TOTAL 2024
<b>BALANCE AT BEGINNING OF YEAR</b>	\$ -	\$ 335,870	\$ 250,610	<b>586,480</b>	\$ 587,787
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	41,764	551	(73,339)	<b>(31,024)</b>	(12,570)
TRANSFER	(56,673)	-	56,673	-	-
FUTURE MINISTRY OBLIGATION	14,909	-	-	<b>14,909</b>	11,263
<b>BALANCE AT END OF YEAR</b>	<b>\$ -</b>	<b>\$ 336,421</b>	<b>\$ 233,944</b>	<b>570,365</b>	<b>\$ 586,480</b>

The accompanying notes form an integral part of these financial statements

**ACCESS COMMUNITY SERVICES INCORPORATED**  
**Statement of Cash Flows**  
**Year Ended March 31, 2025**

	<b>2025</b>	<b>2024</b>
<b>OPERATING ACTIVITIES</b>		
Excess of general revenues over expenditures	\$ 41,764	\$ 4,585
Excess of board revenues over expenditures	551	60,818
Excess (deficiency) of capital revenues over expenditures	(73,339)	(77,973)
Items not affecting cash:		
Amortization	<u>110,399</u>	113,661
	<u>79,375</u>	101,091
Changes in non-cash working capital:		
Other receivables	41,916	(54,297)
Prepaid expenditures	(46,495)	(15,742)
Accounts payable	209,965	(10,318)
Pay equity payable	-	(358)
	<u>205,386</u>	(80,715)
Cash flow from operating activities	<u>284,761</u>	20,376
<b>INVESTING ACTIVITY</b>		
Purchase of equipment	<u>(63,533)</u>	(141,039)
<b>FINANCING ACTIVITY</b>		
Deferred capital contributions	<u>(30,200)</u>	49,503
<b>INCREASE (DECREASE) IN CASH FLOW</b>	<u>191,028</u>	(71,160)
CASH - BEGINNING OF YEAR	<u>524,946</u>	596,106
<b>CASH - END OF YEAR</b>	<u>\$ 715,974</u>	\$ 524,946
<b>CASH CONSISTS OF:</b>		
Cash	\$ 379,553	\$ 189,076
Board funds	<u>336,421</u>	335,870
	<u>\$ 715,974</u>	\$ 524,946

The accompanying notes form an integral part of these financial statements

**ACCESS COMMUNITY SERVICES INCORPORATED**  
**Notes to Financial Statements**  
**March 31, 2025**

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**1. DESCRIPTION OF BUSINESS**

Access Community Services Incorporated (the "organization") is a corporation without share capital incorporated under the Ontario Corporations Act and is a registered charity exempt from income taxes. The organization provides group home support services for individuals with a developmental disability and provides support services to enable people with developmental disabilities to live independently in the community.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

These financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO) and are in accordance with Canadian generally accepted accounting principles.

Property, plant and equipment

Property, plant and equipment are recorded at cost and are amortized over their estimated useful lives on a straight-line basis at the following rates:

Building	5%
Equipment	20%
Vehicles	20%
Computers	20%
Leasehold improvements	20%

Fund accounting

The general fund accounts for current operations and programs as well as the organization's general operations. Unrestricted contributions (donations and grants) and restricted contributions for the purpose of operating the organization are reported in this fund.

The board fund accounts for revenues from fundraising, donations, bequests and investments with expenditures being approved by the current board of directors.

The capital fund accounts for the grants, contributions and donations less any expenditures including amortization relating to the plant and equipment of the organization.

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**ACCESS COMMUNITY SERVICES INCORPORATED**  
**Notes to Financial Statements**  
**March 31, 2025**

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**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)***

**Operating expenditures**

The majority of the net operating expenditures of the organization are subsidized by the Ministry of Children, Community and Social Services (The Ministry). The organization is economically dependant on the continued subsidizing by the Ministry. Accordingly, the accounting system is arranged to accommodate the filing of reports and claims with the Ministry.

As a result, the following policies were in effect:

- a) Expenditures are recorded when actually paid and operating payables are recorded using a modified accrual basis to match the revenues and expenditures. The Ministry recognizes certain expenditures only when paid and as a result certain of these expenditures are only eligible for funding when paid. The Ministry funds capital expenditures at the time of purchase except for those that are financed in which case funding occurs at the time the principal payments are made.
- b) Government subsidies are funded on net operating expenditures as reported on the aforementioned cash basis. The amounts receivable at the year end represent claims filed for periods prior to the year end and paid by the Ministry subsequent to the year end.
- c) Purchased property, plant and equipment are recorded at cost. Repairs and maintenance costs are charged to expenditures. Betterments which extend the estimated life of an asset are capitalized. When a capital asset no longer contributes to the organization's ability to provide services, the carrying amount is written down to its residual value.
- d) Since incorporation, the Ministry has funded major capital grants in the amount of \$893,212 for the acquisition of five group homes. The organization has signed agreements with the Ministry with regards to these assets.
- e) Canadian accounting standards for not-for-profit organizations stipulate that capital assets should be recorded as assets in the financial statements and amortized over their useful lives. It is management's position, on the basis of the agreements between Her Majesty The Queen in Right of Ontario, represented by the Ministry and Access Community Services Incorporated, that Access Community Services Incorporated has no title or residual interest in the assets and that the Ministry is the beneficial owner of four of the five group homes. The organization can not sell, change the use or otherwise dispose of any item, furnishing or equipment purchased with Ontario funds without written consent of Ontario. The home acquired in 2007 has been recorded as an asset with the corresponding term debt and deferred capital contributions being recorded as liabilities. The property purchased in 2007, at the sole discretion of and directed by Her Majesty The Queen in Right of Ontario, can be transferred or sold.
- f) The organization has chosen to not consolidate the operations of St. Hugh's House into these financial statements.

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**ACCESS COMMUNITY SERVICES INCORPORATED**  
**Notes to Financial Statements**  
**March 31, 2025**

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**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)***

Revenue recognition

The organization follows the deferral method of accounting for contributions which include donations and government grants.

Under various Province of Ontario Acts and Regulations thereto, the organization is funded primarily in accordance with budget arrangements established by the Ministry. Operating grants are recorded as revenues in the period to which they relate. Grants approved but not received at the end of an accounting period are accrued. Where a portion of a grant relates to a future period, it is deferred and recognized in the subsequent period. These financial statements reflect agreed arrangements approved by the Ministry with respect to the year ended March 31.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted investment income is recognized as revenue in the year in which the related expenditures are recognized. Unrestricted investment income is recognized as revenue when earned.

Allocation of expenditures

The budget is developed each year outlining anticipated expenditures for each program. Administrative and program expenditures are allocated to the various programs in accordance with the Ministry approved contract guidelines and the annual budget as approved by the Board of Directors and are detailed in Schedule 6.

Contributed services

The organization would not be able to carry out its activities without the services of the many volunteers who donate a considerable number of hours. Because of the difficulty of compiling these hours, contributed services are not recognized in the financial statements.

Financial instruments policy

Financial instruments are recorded at its fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, financing fees and transaction costs that are directly attributable to the instrument. These costs on the acquisition, sale or issue of financial instruments are expensed when incurred if the financial instrument will be subsequently measured at fair market value. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date when there are indications of impairment.

Financial assets measured at amortized cost on a straight-line basis include cash, other receivables, Future Ministry obligation and board funds.

Financial liabilities measured at amortized cost on a straight-line basis include accounts payable and pay equity payable.

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**ACCESS COMMUNITY SERVICES INCORPORATED**  
**Notes to Financial Statements**  
**March 31, 2025**

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**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. In particular, estimates are used in accounting for certain items such as deferred revenues, allowance for doubtful accounts, useful lives of capital assets. Actual results could differ from these estimates.

Presentation of the controlled not-for-profit organization

St. Hugh's House, which is controlled by Access Community Services Incorporated, is not consolidated in the organization's financial statements. Details are provided in Note 10.

**3. CASH**

2025	2024
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The balance is detailed as follows:

Unrestricted assets	<u>\$ 379,553</u>
	\$ 189,076

The organization has an approved line of credit to a maximum of \$100,000 with interest at prime plus 1.5%, secured by a general security agreement. As well, there is a corporate visa to a maximum of \$25,000.

**4. OTHER RECEIVABLES**

The other receivables consists of the following:

2025	2024
Government receivables	<u>\$ 28,713</u>
Clients and other receivables	\$ 39,473
Canopy Support Services	\$ 32,708
Related party receivables	\$ 14,527
	\$ 6,594
	\$ 60,000
	<u>\$ 6,925</u>
	\$ 2,856
	<u>\$ 74,940</u>
	\$ 116,856

Government receivables consists of the goods and services tax/harmonized sales tax (GST/HST) public service bodies' rebate.

Canopy Support Services relates to approved one-time funding in the amount of \$60,000 to accommodate training and equipment and client related expense pressures for the period April 2, 2023 to March 31, 2024. During the period April 1, 2024 to March 31, 2025 expenditures in the amount of \$53,406 were incurred.

The related party receivables are due from St. Hugh's House. The transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

**ACCESS COMMUNITY SERVICES INCORPORATED**  
**Notes to Financial Statements**  
**March 31, 2025**

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**5. PROPERTY, PLANT AND EQUIPMENT**

	Cost	Accumulated amortization	2025 Net book value	2024 Net book value
Land	\$ 102,395	\$ -	\$ 102,395	\$ 102,395
Building	494,105	442,062	52,043	76,674
Vehicles	238,784	215,700	23,084	49,608
Leasehold improvements	1,068,404	918,079	150,325	146,036
Equipment	61,411	61,411	-	-
Computers	70,072	70,072	-	-
	<hr/> <u>\$ 2,035,171</u>	<hr/> <u>\$ 1,707,324</u>	<hr/> <u>\$ 327,847</u>	<hr/> <u>\$ 374,713</u>

**6. BOARD FUND**

The board fund represents an accumulation of donations, fundraising and interest earned by the board of directors for the benefit of the organization. These monies can be spent as directed by the governing board of directors. Segregated funds for specific donations represent donated monies to be spent on dental and health needs at the board of directors' approval. The Catherine Liddy trust fund was established by the Liddy family to be used for clients' personal needs at the board of directors' discretion.

	2025	2024
Internally restricted Endowment funds	\$ 336,165	\$ 335,464
	<hr/> <u>256</u>	<hr/> <u>406</u>
	<hr/> <u>\$ 336,421</u>	<hr/> <u>\$ 335,870</u>

Detailed are as follows:

Cash	\$ 17,549	\$ 41,955
Guaranteed investment certificate, matured December 18, 2024, interest at 5.25%	-	101,453
Guaranteed investment certificate, maturing December 18, 2025, interest at 3.51%	100,991	-
Guaranteed investment certificate, maturing December 18, 2025, interest at 3.45%	60,584	-
High interest savings account	<hr/> <u>157,297</u>	<hr/> <u>192,462</u>
	<hr/> <u>\$ 336,421</u>	<hr/> <u>\$ 335,870</u>

**ACCESS COMMUNITY SERVICES INCORPORATED**  
**Notes to Financial Statements**  
**March 31, 2025**

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**7. ACCOUNTS PAYABLE**

The accounts payable consists of the following:

	<b>2025</b>	<b>2024</b>
Government remittances	\$ 176,111	\$ 73,039
Trade payables and other	370,508	271,309
Vacation pay payable	236,581	210,993
Statutory pay payable	70,895	81,439
Related party payables	12,196	19,546
	<hr/>	<hr/>
	<b>\$ 866,291</b>	<b>\$ 656,326</b>

Government remittances consists of payroll and Workplace Safety and Insurance Board (WSIB) remittances.

The related party payables are due to St. Hugh's House. The transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

**8. PAY EQUITY PAYABLE**

Legal obligations under the Pay Equity Act proxy method retroactive to January 1, 1995 requires the organization to pay out pay equity for the calendar years as follows:

	<b>2025</b>	<b>2024</b>
2012	<hr/>	<hr/>
	<b>\$ 473</b>	<b>\$ 473</b>

**9. DEFERRED CAPITAL CONTRIBUTIONS**

Deferred capital contributions related to property, plant and equipment acquisitions represent the unamortized amount of grants and donations received for the purchase of these assets. The amortization of deferred capital contributions is recorded as revenue in the capital fund on the statement of revenues and expenditures based on the life of the asset purchased.

	<b>2025</b>	<b>2024</b>
Balance, beginning of year	\$ 124,103	\$ 74,600
Revenue recognized in the year	(37,060)	(35,688)
Transfer of minor capital grant	6,860	85,191
	<hr/>	<hr/>
Balance, end of year	<b>\$ 93,903</b>	<b>\$ 124,103</b>

**ACCESS COMMUNITY SERVICES INCORPORATED**  
**Notes to Financial Statements**  
**March 31, 2025**

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**10. RELATED PARTIES**

Access Community Services Incorporated is the only member of St. Hugh's House and has the ability to appoint the directors of St. Hugh's House and control it. The organization has chosen not to provide consolidated financial statements but has elected to provide information as detailed in paragraph 4450.22 of the accounting standards for not-for-profit organizations.

St. Hugh's House was incorporated without share capital under the laws of Ontario on March 23, 1955 for the purpose of providing residential accommodation for the care, training, education and general benefit of developmentally disabled persons.

St. Hugh's House is a registered Canadian Charity, with charitable registration number 88968 5863 RR 0001, and under the Income Tax Act (Canada), it is exempt from income tax and may issue charitable donation income tax receipts to donors.

The organization rents the properties and equipment presently owned by St. Hugh's House. The occupancy charges and retrofits are in the normal course of operations and are measured at the exchange amount which represents the amount of consideration established and agreed to by the related parties.

Details of St. Hugh's House operations are as follows:

	<b>2025</b>	<b>2024</b>
Assets	\$ 1,814,774	\$ 1,825,155
Liabilities	<u>(4,310)</u>	<u>(7,119)</u>
<b>Net Assets</b>	<b><u>\$ 1,810,464</u></b>	<b><u>\$ 1,818,036</u></b>
Revenues	\$ 137,866	\$ 137,081
Expenditures	<u>(145,438)</u>	<u>(120,457)</u>
<b>Excess (deficiency) of revenues over expenditures</b>	<b><u>\$ (7,572)</u></b>	<b><u>\$ 16,624</u></b>
 Cash flows from (to):		
Operations	\$ 28,240	\$ 26,041
Investing	<u>(70,925)</u>	<u>(92,434)</u>
<b>Change in cash</b>	<b><u>\$ (42,685)</u></b>	<b><u>\$ (66,393)</u></b>

The following is a summary of the organization's related party transactions:

	<b>2025</b>	<b>2024</b>
St. Hugh's House (Common control)		
Rental expense - buildings	\$ 101,928	\$ 100,908
Insurance expense	20,577	19,476
Maintenance cost income	25,563	22,467

**ACCESS COMMUNITY SERVICES INCORPORATED**  
**Notes to Financial Statements**  
**March 31, 2025**

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**11. LEASE COMMITMENTS**

The organization has entered into various leases on real property and equipment with St. Hugh's House requiring minimal annual payments as follows:

2026	\$ 176,293
2027	<u>49,704</u>
	<u><u>\$ 225,997</u></u>

**12. CONTINGENCIES**

From time to time the organization is subject to claims and legal actions arising in the normal course of operations. In the opinion of management, the ultimate resolution of such pending legal proceedings will not have a material adverse effect on the financial position of the organization.

**13. FINANCIAL INSTRUMENTS**

The organization is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the organization's risk exposure and concentration as of March 31, 2025.

**Credit risk**

Credit risk arises from the potential that a counter party will fail to perform its obligations. The organization is exposed to credit risk from residents. In order to reduce its credit risk, the organization conducts regular reviews of its existing residents' credit performance and provides statements to remind them of the balance. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The organization has a significant number of residents which minimizes concentration of credit risk.

**Liquidity risk**

Liquidity risk is the risk that an organization will encounter difficulty in meeting obligations associated with financial liabilities. The organization is exposed to this risk mainly in respect of its receipt of funds from its residents and other related sources and accounts payable.

**Market risk**

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The organization is mainly exposed to interest rate risk.

**Interest rate risk**

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the organization manages exposure through its normal operating and financing activities. The organization is exposed to interest rate risk primarily through its credit facilities.

Unless otherwise noted, it is management's opinion that the organization is not exposed to significant other price risks arising from these financial instruments.

There have been no change in risk exposures from the previous period.

ACCESS COMMUNITY SERVICES INCORPORATED

Supported Group Living Residences

(Schedule 1)

Year Ended March 31, 2025

	2025	2024
<b>REVENUES</b>		
Government subsidies	\$ 4,453,753	\$ 4,309,165
Residents' fees	551,246	524,279
Other	166,206	199,347
	<hr/> <b>5,171,205</b>	<hr/> <b>5,032,791</b>
<b>EXPENDITURES</b>		
Salaries	3,397,010	3,197,344
Employee benefits	632,764	574,001
Staff travel and training	11,451	14,367
Purchased services	19,552	23,466
Food and supplies	206,381	213,617
Communications	32,214	33,727
Occupancy	260,591	222,572
Repairs and maintenance	35,182	74,442
Replacements	74,637	51,329
Personal needs	21,813	38,286
Vehicle - operating	35,677	56,436
Advertising and promotion	1,126	955
Service charges	75	7
Professional and contract services	49,185	51,742
Administrative per schedule 6	383,058	426,497
	<hr/> <b>5,160,716</b>	<hr/> <b>4,978,788</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>10,489</b>	54,003
<b>FUTURE MINISTRY OBLIGATION</b>	<b>(10,489)</b>	<b>(54,003)</b>
<b>SURPLUS (DEFICIT)</b>	<b>\$ -</b>	<b>\$ -</b>

The accompanying notes form an integral part of these financial statements

ACCESS COMMUNITY SERVICES INCORPORATED

Supported Independent Living  
Year Ended March 31, 2025

(Schedule 2)

	2025	2024
<b>REVENUES</b>		
Government subsidies	\$ 244,185	\$ 236,244
Other	<u>11,172</u>	<u>10,411</u>
	<b><u>255,357</u></b>	<b><u>246,655</u></b>
<b>EXPENDITURES</b>		
Salaries	171,051	190,144
Employee benefits	33,999	32,694
Staff travel and training	7,331	5,813
Purchased services	1,800	450
Food and supplies	1,180	1,053
Communications	803	1,409
Occupancy	7,438	5,523
Repairs and maintenance	-	196
Vehicle - operating	4,340	2,736
Advertising and promotion	249	-
Professional and contract services	117	150
Administrative per schedule 6	<u>20,762</u>	<u>22,848</u>
	<b><u>249,070</u></b>	<b><u>263,016</u></b>
<b>EXCESS (DEFICIENCY)OF REVENUES OVER EXPENDITURES</b>	<b><u>6,287</u></b>	<b><u>(16,361)</u></b>
<b>FUTURE MINISTRY OBLIGATION</b>	<b><u>(6,287)</u></b>	<b><u>16,361</u></b>
<b>SURPLUS (DEFICIT)</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>

The accompanying notes form an integral part of these financial statements

ACCESS COMMUNITY SERVICES INCORPORATED

Specialized Accommodations

(Schedule 3)

Year Ended March 31, 2025

	2025	2024
<b>REVENUES</b>		
Government subsidies	\$ 508,781	\$ 492,240
Residents' fees	28,368	27,012
Other	11,884	11,108
	<hr/> <b>549,033</b>	<hr/> <b>530,360</b>
<b>EXPENDITURES</b>		
Salaries	319,953	347,569
Employee benefits	80,407	80,382
Staff travel and training	1,243	502
Purchased services	39,638	49,588
Food and supplies	10,878	10,897
Communications	1,352	331
Occupancy	5,098	5,050
Repairs and maintenance	2,342	3,170
Replacements	8,905	1,224
Personal needs	2,342	2,753
Vehicle - operating	6,360	5,155
Advertising and promotion	39	-
Professional and contract services	-	1,877
Administrative per schedule 6	<hr/> <b>46,138</b>	<hr/> <b>50,774</b>
	<hr/> <b>524,695</b>	<hr/> <b>559,272</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>24,338</b>	<b>(28,912)</b>
<b>FUTURE MINISTRY OBLIGATION</b>	<b>(24,338)</b>	<b>28,912</b>
<b>SURPLUS (DEFICIT)</b>	<b>\$ -</b>	<b>\$ -</b>

The accompanying notes form an integral part of these financial statements

ACCESS COMMUNITY SERVICES INCORPORATED

Community Participation Services and Supports

(Schedule 4)

Year Ended March 31, 2025

	2025	2024
<b>REVENUES</b>		
Government subsidies	\$ 78,304	\$ 75,904
<b>EXPENDITURES</b>		
Salaries	52,336	51,614
Employee benefits	11,537	12,140
Staff travel and training	428	289
Purchased services	463	469
Food and supplies	1,279	3,907
Communications	244	255
Occupancy	3,357	1,387
Replacements	272	1,664
Vehicle - operating	797	670
Advertising and promotion	20	-
Professional and contract services	-	38
Administrative per schedule 6	<u>6,921</u>	<u>7,616</u>
	<u>77,654</u>	<u>80,049</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	650	(4,145)
<b>FUTURE MINISTRY OBLIGATION</b>	<u>(650)</u>	<u>4,145</u>
<b>SURPLUS (DEFICIT)</b>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes form an integral part of these financial statements

ACCESS COMMUNITY SERVICES INCORPORATED

Discretionary Revenues and Expenditures

(Schedule 5)

Year Ended March 31, 2025

	2025	2024
<b>REVENUES</b>		
Minor capital grant - repairs and maintenance	<u>\$ 6,860</u>	<u>\$ 85,191</u>
	<u>6,860</u>	<u>85,191</u>
<b>EXPENDITURES</b>		
Repairs and maintenance	<u>-</u>	<u>-</u>
<b>TRANSFER TO DEFERRED CAPITAL CONTRIBUTIONS</b>	<u>\$ 6,860</u>	<u>\$ 85,191</u>

The accompanying notes form an integral part of these financial statements

**ACCESS COMMUNITY SERVICES INCORPORATED**

**Allocation of Administrative Expenditures**

**(Schedule 6)**

**Year Ended March 31, 2025**

	<b>2025</b>	<b>2024</b>
<b>EXPENDITURES</b>		
Salaries	\$ 227,084	\$ 224,724
Employee benefits	33,320	35,232
Staff travel and training	13,781	7,820
Purchased services	62,913	77,222
Supplies	25,107	18,053
Communications	3,237	3,351
Occupancy	60,045	112,734
Replacements	792	1,345
Vehicle - operating	169	46
Advertising	4,563	4,631
Services charges and interest	1,800	1,777
Professional fees	24,068	20,800
	<b><u>\$ 456,879</u></b>	<b><u>\$ 507,735</u></b>
<b>ALLOCATED</b>		
Supported Group Living Residences	\$ 383,058	\$ 426,497
Supported Independent Living	20,762	22,848
Specialized Accommodations	46,138	50,774
Community Participation Services and Supports	6,921	7,616
	<b><u>\$ 456,879</u></b>	<b><u>\$ 507,735</u></b>

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